



LOTS 2010

MISSOURI JAYCEES' Local Officer Training School

January 2, 2010

Lincoln University Campus - Jefferson City, Missouri

8:00 a.m. – 5:30 p.m.

REGISTRATION FORM

Chapter Name:	Contact Person:	Contact's Phone:
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Participant's Name	2010 Office or Position	Participant's Name	2010 Office or Position
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

REGISTRATION FEE (includes lunch):

\$15.00 EARLY*

\$20.00 LATE or ON-SITE

**EARLY REGISTRATIONS MUST BE POSTMARKED ON OR BEFORE December 11, 2009.*

NUMBER ATTENDING: _____

TOTAL DUE & ENCLOSED: \$ _____

Make checks payable to the Missouri Jaycees and mail to: **MISSOURI JAYCEES**

222 E. Dunklin St. #100

Jefferson City, MO 65101-3127



SHOW ME, DON'T TELL ME

Cancellations received after December 28, 2009

will not be refunded,

however, they are transferable.

For more information, please contact Executive Director Joe Jerkins at
jjerkins@mojc.org or (573) 634-2321.



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OVERALL AGENDA

8:00 a.m. - 8:30 a.m. *Registration Open* *Lobby*
8:30 a.m. - 9:25 a.m. *General Session: Planning for Success!* *Rm. 206*

<u>Training Module</u>	<u>9:30 a.m.</u>	<u>10:45 a.m.</u>	<u>Classroom</u>
Effective Meetings, Communication & PR	Group 1	Group 2	Rm. 216
Project Management	Group 2	Group 3	Rm. 215
Membership Recruitment & Dues Billings	Group 3	Group 4	Rm. 214
Activation of Members & ID Programming	Group 4	Group 1	Rm. 213

12:00 p.m. - 12:55 p.m. *Lunch / National Trainer's Remarks* *Rm. 206*

<u>Training Module</u>	<u>1:00 p.m.</u>	<u>2:15 p.m.</u>	<u>Classroom</u>
Effective Meetings, Communication & PR	Group 3	Group 4	Rm. 216
Project Management	Group 4	Group 1	Rm. 215
Membership Recruitment & Dues Billings	Group 1	Group 2	Rm. 214
Activation of Members & ID Programming	Group 2	Group 3	Rm. 213

3:30 p.m. – 4:40 p.m. *Officer Expectations – Bringing it all Together!*
 * Local Presidents Rm. 216 * Secretaries & Treasurers.....Rm. 213
 * Community VP's & Directors Rm. 215 * Membership VP's & Directors.....Rm. 214
 * Business/Mgmt VP's & Directors..... Rm. 206 * Individual VP's & DirectorsRm. 206

4:45 p.m. - 5:30 p.m. *Closing Session* *Rm. 206*

DIRECTIONS TO LINCOLN UNIVERSITY:

Take Highway 50 East after crossing the Hwy 54 Bridge from the North. Proceed on Hwy. 50 East through several traffic signals, turning Right onto Monroe Street. Make first Left onto E. Dunklin St. Drive approx. 6 blocks to the Lincoln University Campus. Proceed through the 4-way stop (at Lafayette St.). Look for Martin Luther King Hall on the right side of the road, before your next stop sign. Parking is free.

